



CÔNG TY CỔ PHẦN XÂY DỰNG SỐ 3 HẢI PHÒNG
HAI PHONG CONSTRUCTION JOINT-STOCK COMPANY No.3

AGENDA OF ANNUAL GENERAL MEETING OF SHAREHOLDERS 2020
HAI PHONG CONSTRUCTION JOINT STOCK CORPORATION NO.3 (HC3)
April 14, 2020

1. Annual General Meeting of Shareholders 2020

- Time: half day, from 8:30 to 11:30, Tuesday April 14, 2020.
- Venue: 13th Floor, H Tower II, No. 195 Van Cao, Dang Giang ward, Ngo Quyen district, Hai Phong city

2. Meeting Agenda

Time	Contents	Undertaken by
8:30 - 9:00	Registration for attendance, registration for speech; Handing the voting card and documents.	BOM Secretary and Accounting Staffs
9:00 - 9:15	Meeting Opening, Representative introduction, Approval for Meeting regulations.	Mr. Bui Ngoc Phuong
9:15 - 9:30	Approval for Meeting Agenda, Presidium, Board of Secretary	Mr. Bui Ngoc Phuong
9:30 - 9:35	Reporting on attendants' legal status at the Meeting.	Secretary Board
9:35 - 9:50	Reports of BOM and GDB about: + <i>Administration & Management works in 2019.</i> + <i>Business Report in 2019.</i> + <i>Dividend profit allocation plan in 2019.</i> + <i>Business target for the year of 2020.</i>	Ms. Nguyen Thi Thuy
9:50 - 10:00	Report of Supervisory Board in 2019	Chief of SB Mr. Nguyen Hoang Rong
10:00 - 10:20	Election of SB's member – Board of Election (<i>authorized by the Presidium</i>) takes duties: + Approval for election of an additional SB member for the remaining time of term 2018-2023. + Approval for Election regulations + Election of Board of Vote Checking + Taking duties of Board of Vote Checking	Mr. Nguyen Hoang Rong Board of Vote Checking

10:20 - 11:00	<p>Proposals – discussion and voting for the following contents:</p> <ul style="list-style-type: none"> - Voting for the Audited Separate Financial Statement 2019 and the Audited Consolidated Financial Report 2019. - Voting for reports of Board of Management (BOM) and Board of General Director (BGD) 2019 and Business Plan 2020. - Voting for Reports of Supervisory Board (SB). - Voting for Dividend Allocation Plan 2019 and Dividend Allocation Plan 2020. - Voting for Proposal of paying dividend in 2019 by shares to increase the charter capital. - Voting for Proposal of paying remuneration in 2019 and remuneration plan in 2020 of BOM and SB. - Vote to authorize BGD to select the Auditing Company to be in charge of Audited Financial Statement in 2020. - Voting for other matters in the rights of Meeting of Shareholders. 	Presidium, Chairman and Supervisory Board
11:00 - 11:10	Announcement of voting result for the new SB member	Board of Vote Checking
11:10 - 11:20	Reading of Meeting Minutes and Resolutions 2020	Ms. Chu Phuong Mai
11:20- 11:30	Approval for the Meeting Minutes and Resolutions - Closing the Meeting	Mr. Pham Ky Hung Mr. Bui Ngoc Phuong

ON BEHALF OF BOM
CHAIRMAN



Pham Ky Hung